SILCHESTER PARISH COUNCIL

Member of the Hampshire Association of Local Councils

Clerk: Emma Stephens

Email: clerk@silchester-pc.gov.uk **Tel: 07470 809086**

AGENDA FOR MEETING

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Silchester Parish Council, to be held on:

Date: **Monday 7th September 2026** **Time:** **7.30**

Place: **Silchester Village Hall – Club Room**

1 General Announcements
This meeting is being audio recorded by the Clerk for her personal use in drafting the minutes after which the recording will be deleted. No other video or audio recording of the meeting is permitted without the prior written agreement of Silchester Parish Council.

2 Apologies for Absence

3 To receive Declarations of Interest

4 Parish Magazine article author for September – Cllr Miles (Deadline September 13th)
Next month will be Cllr Westwood

5 Open Forum – To hear matters raised by members of the public, or Councillors with a prejudicial interest either on agenda items, or for future consultation. (a maximum period of 20 minutes only)
(NB for non- agenda items Members of the Council are not permitted to respond, except to ask questions for clarification)

6 Minutes of the Last Parish Council Meeting
6.1 To approve and sign the minutes of the Monthly meeting of 6th July 2026

7 Scheme of Delegation – Approval of actions taken by the Clerk following email comments requested from Parish Councillors
7.1 To ratify the decision to allow posters to be displayed for the Silchester Fayre, Songs of Praise in the church and SVH centenary events.

8 Matters Arising and Not Appearing Elsewhere on the Agenda
8.1 Review of Action Tracker
8.2 To approve arrangements for volunteers' thank you 12th September 2026.
8.3 Village Hall Event 12th September
8.4 Silchester School Assembly
8.5 Tadley Area PC liaison Committee
8.6 Proposed changes to the local bus service
8.7 Event planning – requirements for SAG and Martyn's Law

9 Planning
9.1 To discuss and comment on Planning Applications received by the Clerk prior to the Parish Council meeting date
9.2 BDBC Local Plan - Update
9.3 CERO update

10 Parish Environment and Maintenance
10.1 Playground maintenance
10.2 Repair to basket swing
10.3 Playground signage
10.4 Village noticeboard
10.5 Church litter pick
10.6 Frith Close Handrail
10.7 Handyman jobs

11 Reports
11.1 Chairman's Report
11.2 Borough Councillors' Reports
11.3 County Councillor Report
11.4 To receive reports from Parish Council Representatives

12 Silchester Pavilion
12.1 Update

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12.2 Requirements for PC for public events on the common
12.3 Fire risk assessment
12.4 BBQ policy
12.5 Legal fees for the lease.

13 The Common
13.1 SCMC Update
13.2 Tree removal Karslake Pond
13.3 Advice from Hampshire Legal Services regarding residences with tracks on the common.
13.4 Fire risk posters
13.5 Other posters
13.6 Hire of wood chipper for working parties

14 Silchester Village Hall Trustees
14.1 Update

15 Highways
15.1 Update

16 Clerk's Report and Correspondence
16.1 Clerk's Report and Correspondence
16.2 Lengthsman scheme
16.3 Vacancy for a Parish Councillor

17 Finance
17.1 To approve payments and approve reconciliations against bank statements for July and August
17.2 To acknowledge receipts for July and August
17.3 Quarterly budget report
17.4 CIL grant request update
17.5 Employing a handyperson
17.6 Updated asset register
17.7 Insurance renewal
17.8 Church Grant application
17.9 Payment to HMRC

18 Confirm the Date of the Next Meeting
18.1 Confirm the Date of the Next Monthly Meeting – Monday 5th October 2026 @ 7.30 pm

19 Resolution – To exclude press and public from items that may require discussion of possible legal and/or financial proceedings in accordance with the Public Bodies (Admission to Meetings) Act 1960.

20 Item of a Confidential Nature
20.1 NALC payrates

Signed: Emma Stephens **Date**: 1st September 2026

Clerk to Silchester Parish Council