

SILCHESTER PARISH COUNCIL

Member of the Hampshire Association of Local Councils

Clerk: Emma Stephens, 1 Church Cottages, Silchester Road, Little
London, Hampshire, RG26 5ES

Email: clerk@silchester-pc.gov.uk

Tel: 07470 809086

AGENDA FOR MEETING

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Silchester Parish Council, to be held on:

Date: Monday 3rd November 2025

Time: 7.30 pm

Place: Silchester Village Hall – Club Room

1 General Announcements

This meeting is being audio recorded by the Clerk for her personal use in drafting the minutes after which the recording will be deleted. No other video or audio recording of the meeting is permitted without the prior written agreement of Silchester Parish Council.

2 Apologies for Absence

3 To receive Declarations of Interest

4 Parish Magazine article author for November – Cllr Miles

Next month will be Cllr Earl

5 Open Forum – To hear matters raised by members of the public, or Councillors with a prejudicial interest either on agenda items, or for future consultation. (a maximum period of 20 minutes only)

(NB for non- agenda items Members of the Council are not permitted to respond, except to ask questions for clarification)

6 Minutes of the Last Parish Council Meeting

6.1 To approve and sign the minutes of the Monthly meeting of 6th October 2025

7 Scheme of Delegation – Approval of actions taken by the Clerk following email comments requested from Parish Councillors

7.1 Ratify decisions to accept the quote to cut the grass in preparation for Remembrance Day.

8 Matters Arising and Not Appearing Elsewhere on the Agenda

8.1 Review of Action Tracker

8.2 Request to site a skip at ‘Calleva’ in School Lane

9 Planning

9.1 To discuss and comment on Planning Applications received by the Clerk prior to the Parish Council meeting date

9.2 BDBC Local Plan - Update

9.3 Neighbourhood Plan – Update

10 Parish Environment and Maintenance

10.1 Playground

10.2 Playing field ditches

10.3 Mowing contract

11 Reports

11.1 Chairman’s Report

11.2 Borough Councillors’ Reports

11.3 County Councillor Report

11.4 To receive reports from Parish Council Representatives

12 Silchester Pavilion

12.1 Lease for the pavilion management

12.2 Licence for the playing fields

12.3 Bench refurbishment

12.4 The transfer of affairs from the Pavilion Committee to the Silchester Sports Pavilion Charity

13 The Common

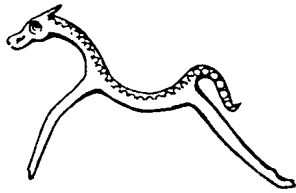
13.1 SCMC Update

13.2 Bylaws

13.3 Discuss the advertising policy /use of banners on common land.

14 Silchester Village Hall Trustees

14.1 Update



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15 Highways

15.1 Update

16 Clerk's Report and Correspondence

16.1 Clerk's Report and Correspondence

16.2 Lengthsman Scheme – Update

16.3 Parish risk management plan

17 Finance

17.1 To approve payments and approve reconciliations against bank statements for October

17.2 To acknowledge receipts for October

17.3 Conclusion of audit by BDO – length of display of confirmation and BDO invoice approval

17.4 Application for a grant towards graveyard maintenance

17.5 Application for a grant to restore the Silchester Handbells

17.6 BDBC application for grant – greening Silchester and SCMC equipment

17.7 CIL grant request update

17.8 Budget for 2026-2027

17.9 Movement of Parish Council funds into a savings account paying higher interest rate and opening an account with CCLA to do so.

18 Confirm the Date of the Next Meeting

Confirm the Date of the Next Monthly Meeting – Monday 1st December 2025 @ 7.30 pm

19 Resolution – To exclude press and public from items that may require discussion of possible legal and/or financial proceedings in accordance with the Public Bodies (Admission to Meetings) Act 1960.

20 Item of a Confidential Nature

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Signed: Emma Stephens

Date: 28th October 2025

Clerk to Silchester Parish Council