

SILCHESTER PARISH COUNCIL

Member of the Hampshire Association of Local Councils

Clerk: Emma Stephens, 1 Church Cottages, Silchester Road, Little
London, Hampshire, RG26 5ES

Email: clerk@silchester-pc.gov.uk

Tel: 07470 809086

AGENDA FOR MEETING

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Silchester Parish Council, to be held on:

Date: Monday 7th July 2025

Time: 7.30pm

Place: Silchester Village Hall – Club Room

1 General Announcements

This meeting is being audio recorded by the Clerk for her personal use in drafting the minutes after which the recording will be deleted. No other video or audio recording of the meeting is permitted without the prior written agreement of Silchester Parish Council.

2 Apologies for Absence

3 To receive Declarations of Interest

4 Parish Magazine article author for July – Cllr Austin

Next month will be Cllr Kilshaw

5 Open Forum – To hear matters raised by members of the public, or Councillors with a prejudicial interest either on agenda items, or for future consultation. (a maximum period of 20 minutes only)

(NB for non- agenda items Members of the Council are not permitted to respond, except to ask questions for clarification)

6 Minutes of the Last Parish Council Meeting

6.1 To approve and sign the minutes of the Monthly meeting of 2nd June 2025

7 Scheme of Delegation – Approval of actions taken by the Clerk following email comments requested from Parish Councillors

7.1 Ratify closing off of village hall car park for a wedding reception 28.6.25.

7.2 Ratify permission for a beehive on the common near Heath Cottage

7.3 Ratify permission to display posters for charity event and Richard Hyde charity

7.4 Ratify permission for colour run on the common 11th July for PTA

8 Matters Arising and Not Appearing Elsewhere on the Agenda

8.1 Review of Action Tracker

8.2 Insurance renewal asset register update.

Tool audit.

9 Planning

9.1 To discuss and comment on Planning Applications received by the Clerk prior to the Parish Council meeting date

9.2 Planning response from Frog Lane Battery application

9.3 BDBC Local Plan - Update

9.4 Neighbourhood Plan – Update

9.5 Solar Farm Community Fund Panel – Update

10 Parish Environment and Maintenance

10.1 Fencing around the playground

10.2 Impstone Road, Pamber Road vegetation cutting back.

10.3 Village signs clearing and cleaning

10.4 The Preaching stone outside the Calleva

10.5 Sustainable Silchester collection boxes/rubbish

10.6 Bent sign – Wall Lane

11 Reports

11.1 Chairman's Report

11.2 Borough Councillors' Reports

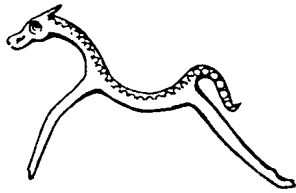
11.3 County Councillor Report

11.4 To receive reports from Parish Council Representatives

12 Silchester Pavilion

12.1 Draft lease for the pavilion management – Update

12.2 Terms of reference



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- 12.3 Insurance for the pavilion
- 12.4 Hirers terms and conditions – common use, rubbish

13 The Common

- 13.1 SCMC Update
- 13.2 Bylaws updating
- 13.3 SCMC thank you event funding request

14 Silchester Village Hall Trustees

- 14.1 Update
- 14.2 Village Hall car park maintenance – costs for volunteers
- 14.3 Updated Village Hall Car Parking licence.

15 Highways

- 15.1 Update

16 Clerk's Report and Correspondence

- 16.1 Clerk's Report and Correspondence
- 16.2 Lengthsman Scheme – Update
- 16.3 BDBC Litter Grant Scheme – Service Level Agreement - Update

17 Finance

- 17.1 To approve payments and approve reconciliations against bank statements
- 17.2 To acknowledge receipts
- 17.3 To review and agree monthly budget to actual performance report
- 17.4 BDBC application for grant

18 Confirm the Date of the Next Meeting

Confirm the Date of the Next Monthly Meeting and AGM – Monday 1st September 2025 @
7:30pm

21 Resolution – To exclude press and public from items that may require discussion of possible legal and/or financial proceedings in accordance with the Public Bodies (Admission to Meetings) Act 1960.

22 Item of a Confidential Nature

- 22.1 None

Signed: Emma Stephens

Date: 1st July 2025

Clerk to Silchester Parish Council