

SILCHESTER PARISH COUNCIL

Member of the Hampshire Association of Local Councils

Clerk: Emma Stephens, 1 Church Cottages, Silchester Road, Little
London, Hampshire, RG26 5ES

Email: clerk@silchester-pc.gov.uk

Tel: 07470 809086

AGENDA FOR MEETING

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Silchester Parish Council, to be held on:

Date: Tuesday 6th May 2025 **Time:** 7.30pm

Place: Silchester Village Hall – Club Room

1 General Announcements

This meeting is being audio recorded by the Clerk for her personal use in drafting the minutes after which the recording will be deleted. No other video or audio recording of the meeting is permitted without the prior written agreement of Silchester Parish Council.

2 Apologies for Absence

3 To receive Declarations of Interest

4 Parish Magazine article author for May – Cllr Wright

Next month will be Cllr Austin

5 Open Forum – To hear matters raised by members of the public, or Councillors with a prejudicial interest either on agenda items, or for future consultation. (a maximum period of 20 minutes only)

(NB for non- agenda items Members of the Council are not permitted to respond, except to ask questions for clarification)

6 Minutes of the Last Parish Council Meeting

6.1 To approve and sign the minutes of the Monthly meeting of 7th April 2025

7 Scheme of Delegation – Approval of actions taken by the Clerk following email comments requested from Parish Councillors

7.1 Ratify the cost of £140 plus VAT authorised to install posts at the war memorial to deter off-road parking

7.2 Ratify the cost of £1320 plus VAT for the bark for the play area

7.3 Ratify the purchase of a VE day flag

8 Matters Arising and Not Appearing Elsewhere on the Agenda

8.1 Review of Action Tracker

8.2 Are sub committees covered by policies and insurance?

9 Planning

9.1 To discuss and comment on Planning Applications received by the Clerk prior to the Parish Council meeting date

9.2 BDBC Local Plan - Update

9.3 Neighbourhood Plan – Update

9.4 Solar Farm Community Fund Panel – Update

10 Parish Environment and Maintenance

10.1 Sustainable Silchester – Update

10.2 Sustainable Silchester - Community garden request to purchase water butts and fencing

10.3 Pavilion car park overgrown vegetation – Update

10.4 Discuss quote to repair the noticeboard at the junction of Kings Road

10.5 Paths at Hartleys update

10.6 Sign at Hyde's Platt

10.7 Discuss quote to pressure wash signs in village

10.8 Discuss buying the flags of the Saints to be flown on their saints days

11 Reports

11.1 Chairman's Report

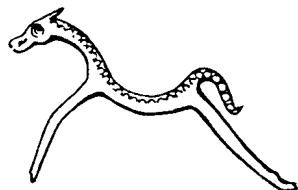
11.2 Borough Councillors' Reports

11.3 County Councillor Report

11.4 To receive reports from Parish Council Representatives

12 Silchester Pavilion

12.1 Draft lease for the pavilion management and Terms of reference – Update



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13 The Common

- 13.1 SCMC Update
- 13.2 Consider a list of ponds in Silchester and who is responsible for their cleaning
- 13.3 Clearance of location for planting the King Alfred Oak – Update
- 13.4 Bylaws – Updating
- 13.5 Digging at the monkey bumps
- 13.6 Ratify Grazing Agreement Renewal
- 13.7 Horse riders using the track alongside Impstone Road on the Common – discuss reinstating signs.
- 13.8 Discuss issue of electric bikes on the common

14 Silchester Village Hall Trustees

- 14.1 Update
- 14.2 Discuss whether alternative uses for the car park need to go through SPC

15 Highways

- 15.1 Update
- 15.2 Discuss the HCC proposal to charge parking fees in the Wall Lane Car park. Comments to be submitted by May 9th.

16 80th Anniversary of VE Day - Celebrations and Beacon Lighting on 8th May 2025 – Update

17 Clerk's Report and Correspondence

- 17.1 Clerk's Correspondence
- 17.2 Training
Clerk – request for training courses for new clerk
Councillors – any requests for training
- 17.3 Lengthsman Scheme – Update
- 17.4 BDBC Litter Grant Scheme – Service Level Agreement - Update
- 17.5 Whistlers Barn car parking and undergrowth licence approval

18 Casual Vacancy for a Parish Councillor – Update

19 Finance

- 19.1 To approve payments and approve reconciliations against bank statements
- 19.2 To acknowledge receipts
- 19.3 To review and agree monthly budget to actual performance report
- 19.4 To receive the Internal Auditor's Report for 2024/25 and note
- 19.5 To approve Section 1 of the 2024/25 AGAR (Annual governance statement)
- 19.6 To approve Section 2 of the 2024/25 AGAR (The Accounting statements)
- 19.7 To confirm there are no conflicts of interest with BDO LLP
- 19.8 To note the date set for the commencement date for the exercise of Public Rights and Publication of the Unaudited Annual Governance & Accountability Return for 2023/24.

20 Confirm the Date of the Next Meeting

- 20.1 Confirm the Date of the Next Monthly Meeting and AGM – Monday 2nd June 2025 @ 7:30pm
- 20.2 Confirm the Date of the APM – Monday 19th May @ 7.30pm

21 Resolution – To exclude press and public from items that may require discussion of possible legal and/or financial proceedings in accordance with the Public Bodies (Admission to Meetings) Act 1960.

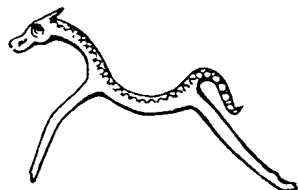
22 Item of a Confidential Nature

- 22.1 None

Signed: Emma Stephens

Date: 29th April 2025

Clerk to Silchester Parish Council



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