

SILCHESTER PARISH COUNCIL

Member of the Hampshire Association of Local Councils

Clerk: Chris Gunnell, 22 Church Road, Pamber Heath, Tadley,
Hampshire, RG26 3DZ

Email: clerk@silchester-pc.gov.uk

Tel: 07470 809086

AGENDA FOR MEETING

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Silchester Parish Council, to be held on:

Date: Monday 7th October 2024

Time: 7.30pm

Place: Silchester Village Hall – Club Room

1 General Announcements

This meeting is being audio recorded by the Clerk for his personal use in drafting the minutes after which the recording will be deleted. No other video or audio recording of the meeting is permitted without the prior written agreement of Silchester Parish Council.

2 Apologies for Absence

3 To receive Declarations of Interest

4 Parish Magazine article author for September – Cllr Austin

5 Open Forum – To hear matters raised by members of the public, or Councillors with a prejudicial interest either on agenda items, or for future consultation. (a maximum period of 20 minutes only)

(NB for non- agenda items Members of the Council are not permitted to respond, except to ask questions for clarification)

6 Minutes of the Last Parish Council Meeting

6.1 To approve and sign the minutes of the Monthly meeting of 2nd September 2024

7 Scheme of Delegation – Approval of actions taken by the Clerk following e-mail comments requested from Parish Councillors

7.1 Ratify decision to cut down tree leaning over The Forge due to safety fears

8 Matters Arising and Not Appearing Elsewhere on the Agenda

8.1 Review of Action Tracker

9 Planning

9.1 To discuss and comment on Planning Applications received by the Clerk prior to the Parish Council meeting date

9.2 BDBC Local Plan Update

9.3 Neighbourhood Plan – Update

9.4 South East Tactical Gun Range Enforcement Update

10 Parish Environment and Maintenance

10.1 Silchester Trail Information Boards – Update

10.2 Sustainable Silchester – Update

10.3 Bench refurbishment for resident memorial – Update

10.4 Clearance of Hartleys footpath alongside Flex Ditch - Update

10.5 Consider quote to trim and clear ditch alongside playing field on Little London Road and to restore the drainage grips

10.6 Consider request from a resident to clear up Karslake Pond

10.7 To agree urgent remedial repairs for two noticeboards

10.8 To note the deadline dates for the use of Community Infrastructure Levy received

11 Reports

11.1 Chairman's Report

11.2 Borough Councillors' Reports

11.3 County Councillor Report

11.4 To receive reports from Parish Council Representatives

12 Silchester Pavilion

12.1 Draft lease for the pavilion management – update

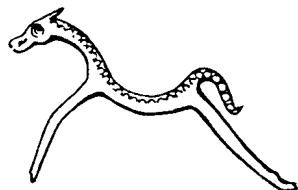
12.2 Consider reply from the Ombudsman regarding the insurance claim complaint

13 The Common

13.1 SCMC Update

13.2 To agree action and obtain quotes following Arboriculture Report

13.3 Removal of the tree in Flex Ditch – update



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- 13.4 Monkey Bumps signage – to agree amended wording and the number of signs to obtain quotes
- 13.5 Consider action to take regarding equipment left at the Monkey Bumps
- 13.6 Location for planting the King Alfred Oak between the Pavilion and the Parish Council noticeboard – update
- 13.7 Vehicle parked on the Common with no MOT and a SORN - Update
- 13.8 Consider Byelaws and updating
- 13.9 Consider persistent overnight parking on entrance to the Common at Impstone Road
- 14 Silchester Village Hall Trustees**
 - 14.1 Update
- 15 Highways**
 - 15.1 Update
 - 15.2 To consider HCC quote to replace missing village sign
 - 15.3 To note the damaged Kings Road sign
- 16 Clerk's Report and Correspondence**
 - 16.1 Clerk's Correspondence
 - 16.2 Consider Silchester Association request to light the Beacon on 2nd November as part of their Firework Event
 - 16.3 Lengthsman Scheme – Update
 - 16.4 Remembrance Sunday wreath and grass cutting
 - 16.5 Consider the 80th Anniversary VE Day celebrations and Beacon Lighting on 8th May 2025
 - 16.6 Change of Roman Wall Representative
- 17 Finance**
 - 17.1 To approve payments and approve reconciliations against bank statements
 - 17.2 To acknowledge receipts
 - 17.3 To review and agree monthly budget to actual performance report
 - 17.4 To review the External Auditor's Report
 - 17.5 To note the Notice of conclusion of audit for publication
 - 17.6 To approve the External Auditor's Fee Invoice in the sum of £420.00 plus Vat
 - 17.7 To note Unity Bank decision to decline request regarding inter account transfers online
- 18 Review and Adopt Policies Tabled**
- 19 Confirm the Date of the Next Meeting**
 - 20.1 Confirm the Date of the Next Monthly Meeting – Monday 4th November 2024 @ 7:30pm
- 20 Resolution** – To exclude press and public from items that may require discussion of possible legal and/or financial proceedings in accordance with the Public Bodies (Admission to Meetings) Act 1960.
- 21 Item of a Confidential Nature**
 - 21.1 None

Signed: Chris Gunnell

Date: 1st October 2024