

SILCHESTER PARISH COUNCIL

Member of the Hampshire Association of Local Councils

Clerk: Chris Gunnell, 22 Church Road, Pamber Heath, Tadley,
Hampshire, RG26 3DZ

Email: clerk@silchester-pc.gov.uk

Tel: 07470 809086

AGENDA FOR MEETING

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Silchester Parish Council, to be held on:

Date: Monday 2nd September 2024

Time: 7.30pm

Place: Silchester Village Hall – Club Room

1 General Announcements

This meeting is being audio recorded by the Clerk for his personal use in drafting the minutes after which the recording will be deleted. No other video or audio recording of the meeting is permitted without the prior written agreement of Silchester Parish Council.

2 Apologies for Absence

3 To receive Declarations of Interest

4 Parish Magazine article author for September – Cllr Austin

5 Open Forum – To hear matters raised by members of the public, or Councillors with a prejudicial interest either on agenda items, or for future consultation. (a maximum period of 20 minutes only)

(NB for non- agenda items Members of the Council are not permitted to respond, except to ask questions for clarification)

- 5.1 A number of residents have requested to speak to raise their concerns about the Tactical Gun Range activities at Ash Lane Business Park

6 Minutes of the Last Parish Council Meeting

- 6.1 To approve and sign the minutes of the Monthly meeting of 1st July 2024

- 6.2 To approve and sign the minutes of the Confidential meeting of 1st July 2024

7 Scheme of Delegation – Approval of actions taken by the Clerk following e-mail comments requested from Parish Councillors

- 7.1 Ratify Planning Application decisions as follows:

- i. 24/00075/FUL - Land to the East of Ash Lane Park Business Park
Proposal: Construction of a battery Storage Facility with ancillary development
Objection submitted

- ii. 24/00753/FUL - White Bungalow Ash Lane RG7 2NL
Proposal: Erection of 3 no. detached dwellings (amended scheme to that approved under 23/02778/ROC in respect of Plot 2 and Plot 3)
No Objection submitted

- 7.2 Ratify the agreement to accept the Grange Pond drainage works quote from RC Saunders in the sum of £650.00 plus Vat to enable work to be commenced whilst the weather remained fairly dry

- 7.3 Ratify the decision to authorise RC Saunders to forcibly remove the padlock from the barrier to gain vehicular access onto the School Field and replace it with a new combination lock for £60.00 plus Vat

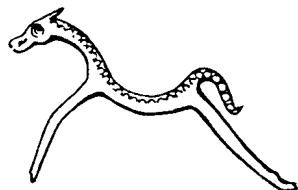
- 7.4 Ratify the decision to replace the rotten dragons' teeth on the footpath between Little London Road and School Lane. This was for labour only as the new dragons' teeth were provided from an excess of dragons' teeth from a previous job in School Lane. The urgency was not only to prevent fly-tipping but also to stop any illegal encampments on the Common. This had been a problem of late in Tadley and surrounding areas.

- 7.5 Ratify the decision to instruct RC Saunders to cut back overhanging vegetation in School Lane following letter from HCC reminding the Parish Council of its obligation.

- 7.6 Ratify the decision to approve the Clerk as the Unity Trust Bank internet banking administrator and sole signatory for inter account transfers. Formally approve and sign the resolution and declaration wording as attached as required by the Unity Trust Bank.

8 Matters Arising and Not Appearing Elsewhere on the Agenda

- 8.1 Review of Action Tracker



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9 Planning

- 9.1 To discuss and comment on Planning Applications received by the Clerk prior to the Parish Council meeting date
- 9.2 BDBC Local Plan Update
- 9.3 Neighbourhood Plan – Update

10 Parish Environment and Maintenance

- 10.1 Silchester Trail Information Boards – update
- 10.2 Sustainable Silchester
 - Update
 - Request for the Parish Council to pay for the Village Hall Club Room hire for:
 - o HIWWT talk on Gardening for Wildlife on 17 October – 19:00 to 21:30
 - o Greener Homes Fair on 9 November October – 19:00 to 21:30
 - o Thermal Imaging follow up meeting on 13 January – 10:00 to 15:00
- 10.3 Bench refurbishment for resident memorial – update
- 10.4 Consider quote to clear and restore width of Hartleys footpath alongside Flex Ditch
- 10.5 Consider quote to strim and clear ditch alongside playing field on Little London Road and to restore the drainage grips
- 10.6 Consider replacement of letter box stolen from junction of Pamber Road and Kings Road
- 10.7 Consider uses of Community Infrastructure Levy received

11 Reports

- 11.1 Chairman's Report
- 11.2 Borough Councillors' Reports
- 11.3 County Councillor Report
- 11.4 To receive reports from Parish Council Representatives
- 11.5 Consider a resident request for more Police deployments around the village due to the increased amount of anti-social cars, bikes and speeding around the village

12 Silchester Pavilion

- 12.1 Draft lease for the pavilion management – update
- 12.2 Final additional construction work – update
- 12.3 Agree the pavilion final financial account
- 12.4 Consider the Pavilion accounts for 2023/24
- 12.5 Consider pavilion extension plans
- 12.6 Consider reply from the Ombudsman regarding the insurance claim complaint

13 The Common

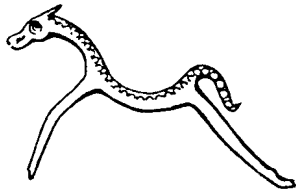
- 13.1 SCMC Update
- 13.2 To note it had been agreed to accept the quote for £16,00.00 plus Vat, from the 2024/25 budget of £17,890.00 from Heathland Management for the 4ha clearance of gorse in November
- 13.3 Removal of the tree in Flex Ditch – update
- 13.4 Tinkers Square parking – update
- 13.5 Monkey Bumps signage – agree wording and number of signs to obtain quotes
- 13.6 Location for planting the King Alfred Oak between the Pavilion and the Parish Council noticeboard – update
- 13.7 Vehicle parked on the Common with no MOT and a SORN - Update
- 13.8 Consider request from resident regarding the poor condition of the track in Tinkers Square by Yew Tree Cottage

14 Silchester Village Hall Trustees

- 14.1 Update

15 Highways

- 15.1 Update



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16 Clerk's Report and Correspondence

- 16.1 Clerk's Correspondence
- 16.2 Consider request from the resident of Woodrow to carry out annual hedge trimming
- 16.3 Lengthsman Scheme – Update
- 16.4 Consider the 80th Anniversary VE Day celebrations and Beacon Lighting
- 16.5 Insurance Renewal 1st October 2024
- 16.6 Request by Basingstoke Voluntary Action to discuss opportunities to work closer together

17 Finance

- 17.1 To approve payments and approve reconciliations against bank statements
- 17.2 To acknowledge receipts
- 17.3 To review and agree monthly budget to actual performance report
- 17.4 To review the External Auditor's Report
- 17.5 To note the Notice of conclusion of audit for publication

18 Review and Adopt Revised Financial Regulations

19 Review and Adopt Policies Tabled

20 Confirm the Date of the Next Meeting

- 20.1 Confirm the Date of the Next Monthly Meeting – Monday 7th October 2024 @ 7:30pm

21 Resolution – To exclude press and public from items that may require discussion of possible legal and/or financial proceedings in accordance with the Public Bodies (Admission to Meetings) Act 1960.

22 Item of a Confidential Nature

- 22.1 Internal Matters
- 22.2 Clerk annual appraisal

Signed: Chris Gunnell

Date: 27th August 2024