

SILCHESTER PARISH COUNCIL

Member of the Hampshire Association of Local Councils

Clerk: Chris Gunnell, 22 Church Road, Pamber Heath, Tadley,
Hampshire, RG26 3DZ

Email: clerk@silchester-pc.gov.uk

Tel: 07470 809086

AGENDA FOR MEETING

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Silchester Parish Council, to be held on:

Date: Monday 4th December 2023

Time: 7.30pm

Place: Silchester Village Hall – Club Room

1 General Announcements

This meeting is being audio recorded by the Clerk for his personal use in drafting the minutes after which the recording will be deleted. No other video or audio recording of the meeting is permitted without the prior written agreement of Silchester Parish Council.

2 Apologies for Absence

3 To receive Declarations of Interest

4 Parish Magazine article author for February – Cllr Earl

5 Scheme of Delegation – Approval of actions taken by the Clerk following e-mail comments requested from Parish Councillors

5.1 Approval of SCMC working party request to purchase replacement parts to service the tree loppers for circa £130.

5.2 Instructions to Simmons & Co to complete and submit BPS and HLS forms for the Rural Payments Authority.

5.3 Instructions to ELD Contractors to repair manhole surrounds in the Pavilion car park in the sum of £560.00 plus Vat

6 Minutes of the Last Parish Council Meeting

6.1 To approve and sign the minutes of the Monthly meeting of 6th November 2023

7 Action Tracker

8 Open Forum – To hear matters raised by members of the public, or Councillors with a prejudicial interest either on agenda items, or for future consultation. (a maximum period of 20 minutes only) (NB for non- agenda items Members of the Council are not permitted to respond, except to ask questions for clarification)

9 Planning

11.1 To discuss and comment on Planning Applications received by the Clerk prior to the Parish Council meeting date

11.2 BDBC Local Plan Update

11.3 Neighbourhood Plan update

10 Parish Environment and Maintenance

10.1 Parish Improvement Project

10.2 Flex Ditch and Karslake Pond updates

10.3 Sustainable Silchester

10.4 Silchester Trail Information Boards update

10.5 Silchester Roman Town wall vegetation clearance and insurance –

1. Update

2. To approve the provision of refreshments for the Calleva working party under S137 payments

10.6 Dog Fouling

10.7 To approve the use of the Lengthsman to clear the footpath of vegetation in Hartleys

11 Reports

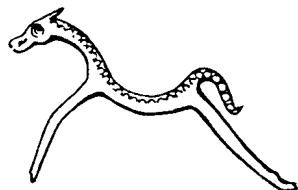
11.1 Chairman's Report

11.2 Borough Councillors' Reports

11.3 County Councillor Report

11.4 To receive reports from parish council representatives, including AWE meeting report

11.5 Consider a request from the Footpaths Officer regarding an offer received from Hampshire Countryside Services in respect of the provision of tools and training



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12 The Common

12.1 SCMC Update

13 Silchester Village Hall Trustees

13.1 Update

14 Highways

14.1 Update

15 Silchester Pavilion

15.1 Draft lease for the pavilion management – update

15.2 Construction Work – update, including stage payments

15.3 Insurance Claim Letter to the Ombudsman - update

16 Clerk's Report and Correspondence

16.1 Clerk's Correspondence

16.2 Complaints received from residents concerning Gigaclear and their contractors

16.3 Lengthsman Scheme Update

16.4 Policies to be approved

16.5 Code of Conduct training for Parish Councillors

17 Finance

17.1 To approve payments and approve reconciliations against bank statements

17.2 To acknowledge receipts

17.3 To review and agree monthly budget to actual performance report

17.4 2024/25 Budget progress update

17.5 To note the NJC Pay Award Agreement for 2023/24 and to note the increase in the Clerk's salary backdated to April 2023

18 Grant Applications Received

18.1 Grant application received from Hampshire & IOW Wildlife Trust in the sum of £400.

18.2 Grant application received from Let's Move, seated mobility exercise classes

19 Confirm the Dates of the Next Monthly Meeting and the January Meeting

19.1 Confirm the Date of the Next Monthly Meeting - Monday 8th January 2024

20 Resolution – To exclude press and public from items that may require discussion of possible legal and/or financial proceedings in accordance with the Public Bodies (Admission to Meetings) Act 1960.

21 Item of a Confidential Nature

None

Signed: Chris Gunnell

Date: 28th November 2023